



ARC – Fees & Charges 2022 (as at Dec 2022)

This document sets out fees & charges made by Australian Retail College (**ARC**) and/or State Governments in respect to training services provided. Please note that these may change from time to time and that you should ensure that you have the current fees and charges document at the time you enter into an agreement for our services.

Fee for Service (FFS)

For students who are **not** eligible for State Government funding the following training fees apply:

Code	Qualification	Units	Train & Assess	RPL	Gap Training Per Unit
SIR20116	Certificate II in Community Pharmacy	12	\$2,340	\$900	\$90
SIR20216	Certificate II in Retail Services	12	\$2,340	\$900	\$110
BSB30120	Certificate III in Business	13	\$2,925	\$950	\$160
SIR30116	Certificate III in Community Pharmacy	19	\$2,925	\$950	\$75
SIR30216	Certificate III in Retail	13	\$2,925	\$950	\$140
BSB40120	Certificate IV in Business	10	\$3,440	\$1100	\$230
BSB40520	Certificate IV in Leadership and Management	12	\$3,700	\$1100	\$230
SIR40116	Certificate IV in Community Pharmacy	14	\$3,440	\$1100	\$160
SIR40216	Certificate IV in Community Pharmacy Dispensary	14	\$3,440	\$1100	\$160
SIR40316	Certificate IV in Retail Management	11	\$3,440	\$1100	\$180
BSB50120	Diploma of Business	8	\$3,440	\$1,600	\$320
BSB50420	Diploma of Leadership and Management	12	\$4,200	\$1,600	\$320
SIR50116	Diploma in Retail Leadership	10	\$4,200	\$1,600	\$320

Train & Assess - Omnilearning™

Blended delivery that may include a mix of online and workplace delivery and assessment.

Recognition of Prior Learning (RPL)

Recognition of prior learning is achieved through a structured interview and evidence gathering activity directed by an Assessor.

Payment

- Corporate: Invoiced 40% on commencement, 30% at mid-point and 30% on completion of final unit. Payable within 14 days.
- Individual – Full Qualification: 40% Payment on enrolment, 30% 3 months from commencement, 30% 6 months from commencement.
- Individual - RPL: Full payment on enrolment.
- Loan facilities available upon request.

Food Safety – SIRRFSA001 (No GST applicable)

Online training	Class	Class 6 + students
\$90 per student	\$215 per student	\$170 per student

In **NSW** there is an additional \$30 per student to issue the certificate due to NSW food authority regulations.



Support the Supply of Pharmacy Medicines and Pharmacist Only Medicines Course – SIRCIND002 (No GST applicable)

Online training	Trainer led & workplace assessed
\$130 per student	\$240 per student

Government Subsidised Training – Fees & Charges

ARC has contracts for Government funded training in some states of Australia. Each State and Territory has different student eligibility requirements, and applies different fees and charges. They may also provide differing exemptions and concessions to these fees and charges.

The following is a summary by each State and should be read in conjunction with the ARC Agreement to Fund form for the respective State or Territory. Please check with our office for details of eligibility requirements that apply, and other potential subsidies that may arise from time to time.

Queensland - Funded by the Department of Employment, Small Business and Training User Choice Smart and Skilled (Traineeships)

Employer Contribution Fee payable at 6 months post commencement

Code	Qualification	Units	Nominal hours	Contribution Fee	Student Facility Fee	Total Fee	School based trainees	Standard Government Subsidy
SIR20116	Certificate II in Community Pharmacy	12	300	\$480	\$340	\$820	Fee Exempt	\$2033
SIR20216	Certificate II in Retail Services	12	340	\$544	\$276	\$820	Fee Exempt	\$2033
BSB30120	Certificate III in Business	13	485	\$744	\$156	\$900	Fee Exempt	\$2558
SIR30116	Certificate III in Community Pharmacy	19	440	\$704	\$526	\$1230	NA	\$2533
SIR30216	Certificate III in Retail	13	390	\$624	\$276	\$900	Fee Exempt	\$2033

Government Subsidies are paid to the RTO

The contribution fee is based on \$1.60 per nominal hour as per the User Choice 2020-2021 Policy V1.2. Nominal hours listed above are based on our standard training plan unit selection.

The student facility fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service and resource fees.

The concessional rate of 40% of the listed Contribution and student facility fees above is available for people who fall into one or more of the following categories:

- The participant was or will be under 17 years of age at the end of February in the year in which ARC provides training, and the participant is not at school and has not completed year 12.*
- The participant holds a Health Care Card or Pensioner Concession Card issued under Commonwealth law or is the partner or a dependent of a person who holds a Health Care Card or Pensioner Concession Card, and is named on the card.*
- The participant issues ARC with an official form under Commonwealth law confirming that the participant, his or her partner or the person whom the participant is a dependent, is entitled to concessions under a Health Care Card or Pensioner Concession Card.*
- The participant is an Aboriginal or Torres Strait Islander person.*
- Cert III Retail nominal hours vary depending on the electives chosen. (Food - 390, No Food - 385, Pharmacy - 380)*



Certificate 3 Guarantee/Higher Level Skills Program

RPL Fee payable on commencement

Code	Qualification	Units	Student Contribution or Employer Co-contribution Fees				
			Non-concession			Concession	
			RPL	Per unit gap train and assess	Gov't Subsidy	RPL	Per unit gap train and assess
BSB30120	Certificate III in Business	13	\$70	\$60	\$1728	\$30	\$30
SIR30116	Certificate III in Community Pharmacy	19	\$135	\$60	\$2424	\$67	\$30
SIR30216	Certificate III in Retail	13	\$70	\$60	\$1848	\$35	\$30
SIR40316	Certificate IV in Retail Management*, **	11	\$90	\$130	\$1617	\$45	\$65
SIR50116	Diploma in Retail Leadership*	10	\$115	\$240	\$1735	\$57	\$120

Government Subsidies are paid to the RTO

* Existing Workers Only

** An additional \$100 will be charged for the compulsory pre-requisite WH&S unit SIRXWHS002

Concession rates are available for people who fall into one or more of the following categories:

- The participant holds a Health Care Card or Pensioner Concession Card issued under Commonwealth law, or is the partner or a dependent of a person who holds a Health Care Card or Pensioner Concession Card, and is named on the card.
- The participant issues ARC with an official form under Commonwealth law confirming that the participant, his or her partner or the person whom the participant is a dependent, is entitled to concessions under a Health Care Card or Pensioner Concession Card.
- The participant is an Aboriginal or Torres Strait Islander person.
- Payment for full train and assess pathway funded under HLSP or C3G is at 50% at commencement and 50% at completion.
- Students may be signed into a training contract by an AASN and be funded under HLSP or C3G funding if UC is not available first. UC funding must be utilized first for Cert III level qualifications, if not previously utilised.

New South Wales - Funded by the NSW Department of Industries

Smart & Skilled Program

Please enquire with **ARC** as to availability of funding before proceeding. Funding is subject to eligibility of individual students.

Co-Contribution Fee/Contribution Fee payable at 6 months post commencement.

Code	Qualification	Units	Smart & Skilled: 1 st Qualification Fees Capped at \$1000	School Based Traineeship*
SIR20216	Certificate II in Retail Services	12	0	N/A
SIR20116	Certificate II in Community Pharmacy	12	0	0
BSB30120	Certificate III in Business	13	0	N/A
SIR30116	Certificate III in Community Pharmacy	19	0	N/A
SIR30216	Certificate III in Retail	13	0	0
BSB40120	Certificate IV in Business	10	0	N/A
SIR40116	Certificate IV in Community Pharmacy	14	0	N/A
SIR40216	Certificate IV in Community Pharmacy Dispensary	14	0	N/A
SIR40316	Certificate IV in Retail Management	11	0	N/A
BSB40520	Certificate IV in Leadership and Management	12	0	N/A
BSB50120	Diploma of Business	8	0	N/A
BSB50420	Diploma in Leadership and Management	12	0	N/A

*Must be registered School Based Traineeship



Concession rates are available for students who receive or are the dependent of a person who receives a specified Commonwealth Government welfare benefit or allowance (for a qualification up to and including Certificate IV).

Students who fall into one or more of the following categories qualify for a fee exemption or waiver (please note that specific eligibility criteria apply):

- a) Australian Aboriginal and Torres Strait Islander people.
- b) People with a disability(ies), including dependent child, spouse or partner of a recipient of a Disability Support Pension.
- c) Refugees and asylum seekers
- d) Recipients of Fee-Free Scholarships
- e) Students studying qualifications under the Entitlement Foundation Skills (EFS) program

Western Australia - Funded by WA Department of Training and Workforce Development User Choice (Traineeships)

Please enquire with **ARC** as to availability of funding and qualifications before proceeding. Additional qualifications can be applied for on an individual basis.

Code	Qualification	Nominal Hours	New Worker VET Fee	Concession* VET Fee	Existing Worker VET Fee	School Based Traineeship
SIR20216	Certificate II in Retail	340	\$1121.25	\$334.65	\$1997.55	Fee Exempt
SIR30216	Certificate III in Retail (General)	385	\$1251.25	\$373.45	\$2229.15	Fee Exempt
SIR30216	Certificate III in Retail (Food)	390	\$1267.50	\$378.30	\$2258.10	Fee Exempt
SIR30216	Certificate III in Retail (Pharmacy)	380	\$1235.00	\$368.60	\$2200.20	N/A
SIR40316	Certificate IV in Retail Management	355	\$1153.75	\$344.35	\$2055.45	N/A
SIR20116	Certificate II in Community Pharmacy	340	\$1105	\$329.80	\$1968.60	Fee Exempt
SIR30116	Certificate III in Community Pharmacy	440	\$1430	\$426.80	\$2547.60	NA
BSB50420	Diploma of Leadership and Management	660	\$3821.40	\$1148.40	\$3821.40	NA

* Concession rates are available for people who fall into one or more of the following categories:

- a) Persons and dependents of persons holding either a Pensioner Concession Card, Repatriation Health Benefits Card issued by the Department of Veterans' Affairs or a Health Care Card.
- b) Persons and dependents of persons in receipt of AUSTUDY or ABSTUDY.
- c) Persons and dependents of persons in receipt of the Youth Allowance.
- d) Persons and dependents of persons who are inmates or a custodial institution
- e) Secondary school-aged persons not enrolled in school.

Fees are based on nominal hours. Nominal hours listed above are indicative only, based on our standard training plan unit selection and are charged as per the VET Fees & Charges Policy 2021 V2.

- New Worker trainees are charged at \$3.25 per nominal hour up to a Certificate IV level qualification. They are charged at \$5.79 per nominal hour for Diploma-level qualifications.
- Concession trainees are charged at \$0.97 per nominal hour up to a Certificate IV level qualification. They are charged at \$1.74 per nominal hour for Diploma-level qualifications.
- Existing Worker trainees at any qualification level are charged at \$5.79 per nominal hour.
- Secondary school aged persons, NOT enrolled in school – a maximum \$420 course fee applies.